

# **Chebeague Island School Committee Meeting Minutes**

## **December 1, 2015**

### **Call to Order**

The meeting was called to order at 6:01 pm by Chairperson Beverly Johnson. Present: School Committee members Beverly Johnson, Jeff Putnam, Carol White, and Suzanne Rugh, (Jennifer Belesca excused absent); school staff Superintendent/Principal Michael Pulsifer and Pre-K teacher Nancy Earnest; and guest Bob Earnest.

### **Flag Salute**

The Pledge of Allegiance was recited.

### **Approval of Agenda**

A motion was made by Jeff Putnam and seconded by Suzanne Rugh to approve the agenda as written. Motion passed 4-0.

### **Approval of Minutes**

A motion was made by Carol White and seconded by Jeff Putnam to approve the regular School Committee meeting minutes of November 17, 2015 as written. Motion passed 4-0. A motion was made by Jeff Putnam and seconded by Carol White to approve the Workshop minutes of November 17, 2015 as written. Motion passed 4-0.

### **Correspondence**

Chairperson Beverly Johnson reviewed a solar panel proposal for CIS that CICA is offering to the school. Bob Earnest was present at the meeting, and as a member of CICA he reviewed the proposal for the School Committee. Major points: No cost to CIS or School Committee; 20 solar panels would be purchased by a “for profit” corporation, and then placed on the roof of the pavilion outside of the school; total costs of approximately \$22k would be paid up front by the corporation with a payback over the next 4-6 years, the charge to the school would only be what its normal electricity payments are; after the payback, the school would have no charge for the electricity generated by the panels, the panels generate approximately 9,000 KW per year, and usually have a 30-35 year lifespan, and the inverter needed for them usually has a life span of 5-7 years and costs about \$600 to replace. Bob requested permission to continue exploring the process and said he would update the School Committee when a more detailed proposal is ready. The School Committee agreed to wait until more information is available before making a decision on the proposal.

The Chebeague Parents Association, through Erika Neumann, asked in an email if the School Committee would support their efforts for the CPA’s January 31st forum on the topic of “Loss and Grief.” The presentation would be open to parents and residents, and the School Committee agreed to support that effort.

### **Public Comment**

None

### **Reports**

Beverly Johnson reported that our grades 3-5 students were completing a unit of study on habitats, and had done some very nice projects using dioramas and writing projects. Those were on display in the meeting room (Ms. Westra’s room) for all to see.

### **Old Business**

CIS Facility Study: Mike Pulsifer shared two proposals to do the alarm panel work for the school, and a review of those proposals was done. Mike will contact one company to do the work. Beverly Johnson shared that David Brunner, a Chebeague Island summer resident and architect currently living in Seattle, Washington had agreed to do pro bono work for the school on our facility study. David will work with CIS staff to do a space use study. Beverly also found and shared the original building blue prints for the school, and she gave those to Carol White who will attempt to get the blue prints into digital and CAD formats.

### **New Business**

2016-17 Budget development schedule: Mike Pulsifer shared a budget development schedule that the Board of Selectmen will be using this year, and it includes three dates for meeting with the School Committee: Wednesday, February 10 - first discussion with the School Board on the budget; Tuesday, March 22 - Workshop with the School Committee on the budget; and Friday, April 15 - Final budget meeting with the School Committee and review and approval of the proposed budget. In addition to the meetings with the BoS, the annual town meeting to vote on the 2016-17 budget is scheduled to take place on Saturday, June 11. Mike asked for some clarification on what the School Committee is looking for as we develop our budget, and some key items to review will be tuition payments, debt service payments, salaries/raises, transportation costs, and new or budget increases that are out of the ordinary. Mike will have something to review with the School Committee at their January 19th meeting.

Superintendent Evaluation: The School Committee will work on an evaluation for the superintendent, and he will share with them some different forms to consider. Those forms will be made available at or before the next meeting of the School Committee.

Teacher Job Description: A motion was made by Carol White and seconded by Suzanne Rugh to approve the first reading of the Chebeague Island Teacher Job Description. Motion passed 4-0. It was noted that a second and final reading will be done at the next School Committee meeting.

December 15th School Committee Meeting: The next scheduled meeting on December 15th is the same night as the annual school concert at the Hall. The School Committee agreed to cancel the School Committee meeting schedule for that night. The next regular meeting of the School Committee will be on Tuesday, January 5, 2016.

AP Warrant #9: AP Warrant #9 was reviewed by the School Committee and approval was authorized for the warrant.

### **Adjournment**

Suzanne Rugh motioned and Carol White seconded to adjourn the School Committee meeting at 7:45 pm. The motion was approved 4-0.